



House rules T.S.R. Cave ne Cadas

The house rules apply to all members and board members of T.S.R. Cave ne Cadas. The rules have been drawn up from the point of view of safety, maintaining good order, and the idea that there are norms and values at Cave ne Cadas which we account all members to apply. Board members and third parties are ought to apply the house rules in this document. Whenever these instructions (house rules) are not followed, measures can be taken. These measures are included in this document. In all cases which the law or these house rules do not provide, the chairman of T.S.R. Cave ne Cadas will decide. The board can, when needed in individual, occasional situations, act otherwise. T.S.R. Cave ne Cadas acknowledges the following members:

- ***Regular members***

These are the active, riding members. They signed up for the association with the secretary, and signed the registration form. They became a member when they were registered at a university, open university, or college (HBO-study, MBO-study). They pay contributions and have the right to vote. They have priority when signing up for riding lessons and activities.

- ***Half year members***

These are active riding members, who only want to be a member for half an academic year. Everyone that signs up after February 1st will automatically become a half year member until August. They pay half the contributions and have a right to vote. They have priority when signing up for riding lessons and activities.

Half year membership is from August 1st until January 31st or from February 1st until July 31st.

- ***Exceptional members.***

The board has the right to, in exceptional circumstances, assign a person who is not a student, to become an exceptional member. The general member meeting can undo this decision. An exceptional member has the same rights as a regular member and pays the same amount of contributions. They have the right to vote. They too have priority when signing up for riding lessons and activities.

- ***Alumni members***

Alumni members are those who have graduated their studies and have not been assigned exceptional members. They have declared they want to be an alumni



member themselves. They pay the alumni contributions, which is equal to half the regular

contributions. Alumni members can participate in riding lessons and activities, but they do not

have priority. They do not have the right to vote.

- **Honorary members**

Members who, because of exceptional earnings for T.S.R. Cave ne Cadas, have been nominated by the board and based on at least ten votes by members, have been appointed by at least two/third of the votes to be honorary members. They do not have the right to vote.

- **Donors**

Donors are those who have finished their studies and have been a member of Cave ne Cadas for at least two years. They have to formally request to become a donor to the secretary. The amount to be donated is according to own insight. Donors do not have the right to vote.

Additional rules:

- **Contributions**

The contributions amounts €20,- and must be paid per December 1st. In November/October the treasurer will send the invoices to members by e-mail. Members will be reminded to pay this invoice. Half year members who join starting February 1st pay half the contributions, which equals €10,-. This needs to be paid before April 1st. The treasurer will send reminders. For payments after December 1st of April 1st (half year members) a fine will be added to the invoice. This fine is €5,- per month, with a maximum of three months. After three months the concerning member will be excluded of the riding lessons and activities until the contributions have been paid.

- **Sportscard**

Members who have a membership at FOSST (sportscentre) will receive a discount on the riding lessons. This will be settled on the monthly invoice. The sports card number is the owner's own responsibility. If they do not notify us of any extensions, then they will not receive a discount for that month's bill.

- **Lesson prices**

The lesson prices equal the prices that the association pays to the riding school (manege Thielen). Every change manege Thielen makes in these prices, will be



directly applied to all members. The price for a jumping lesson is equal to the price of a dressage lesson.

- ***Sign up/sign out***

Signing up for the riding lessons on Tuesday is possible until Monday evening at 18.00, via an email to the chairman. Did you sign up for the lesson but did something come up? You must send your signing out email before Monday at 18.00. This should be done by sending an email to our chairman voorzitter@cavenecadas.nl. If you sign out too late or not at all, you will have to pay for your lesson. The board is free to fill your spot in the lesson with another member if necessary. However, always try to prevent signing out from happening. Signing out should not be done on WhatsApp. Trading places in the lesson should not be done by members. The board can do this when other members are on the waiting list for the riding lesson.

- ***Transportation***

The members who ride in the 20.00h lesson will cycle to the riding school (Oude lijn 7) from the sports centre (Academielaan 5) at 18.50. The 21.00h lesson leaves at 19.50.

When members want to drive by car, they do not bring other members with them unless this means every member can go by car. This way no choices between members have to be made. Please notify the board via WhatsApp or state it in the signing up email.

When leaving to the stables directly from for instance work, make sure you're there at least 30 minutes prior to your lesson.

- ***General members meeting:***

Every year in September a general members meeting will be held. In this meeting the new board will be settled and the previous academic year will be evaluated. During this meeting we will be looking ahead to the upcoming year.

Any changes that are made to the house rules during this meeting are then send to all members. If they do not object, then the notion is considered to be accepted.

- ***Cancelling membership***

When you wish to cancel your membership, you should formerly do so by sending an email to the secretary, secretaris@cavenecadas.nl. If you do not cancel your membership before October 1st, you are ought to pay the contributions for that year. This also applies when you cancel your membership later that year, or do not attend any lessons or activities. If you do not pay your contributions on time, a fine of €5 per month will we added to your invoice starting from December.



- **Audit committee**

This committee consists of at least two members who are entitled to vote. The former treasurer can join too.

- **Privacy**

Cave ne Cadas requests some personal information from members, which is highly necessary. This information will not be shared with third parties. The only exception is your weight, height and date of birth, so manege Thielen can put this in their system. This information is used to assign horses to members.

- **Instructions**

Instructions given by staff of manege Thielen, during lessons or at the riding school, and the board of T.S.R. Cave ne Cadas should always be followed, considering safety and good order. When becoming a member of T.S.R. Cave ne Cadas you agree to all mentioned above.

- **Announcements Whatsapp Group**

Cave ne Cadas has a Whatsapp Group in which all important announcements are shared. It is mandatory to join this Whatsapp group. Failure to comply with this command will result in suspension of signing up for the lessons until the absentee is part of the announcement groups chat. We cannot enforce this restriction when someone either does not have a smartphone or Whatsapp, whether for a form of principle or other reason.